

INTERNATIONAL FRIENDSHIP GARDENS
2055 East U.S. Hwy 12, P. O. Box 8834
Michigan City, In 46361-8834
(219) 878-9885

e-mail:internationalfriendshipgardens@yahoo.com

website: friendshipgardens.org

(Web copy)
WEDDING AGREEMENT

____SYMPHONY GARDEN
Weddings 1:00 pm or 5:00 pm
100-150 guests- \$750.00
151-180 - \$850.00

____ ROMANIAN GARDEN
Weddings – 3:00 pm
Up to 100 guests - \$450.00

Bride _____

Groom _____

Address _____

Address _____

City/State/Zip _____

City/State/zip _____

Phone () _____

Phone () _____

Bride's employment _____

Groom's employment _____

Date of birth _____

Date of birth _____

e-mail address _____

Other phone _____

Primary contact and/or renter if other than the above _____

Address _____

Phone _____

Driver's license numbers and State issued:

Bride _____

Groom _____

Wedding date _____ Time _____ No. of guests _____

(NOTE: Friendship Gardens is on central time, including daylight savings time in the summer.)

Rehearsal date _____ Time _____ (5:00 pm-6:00 pm **or** 6:30 pm-7:30pm)

Deposit \$ _____ Date _____

Balance Due \$ _____ Date Due _____

ALCOHOL: Alcoholic beverages and controlled substances are NOT permitted on International Friendship Gardens property. This includes the parking lot. Please advise your guests of this rule. See attached copy of rules and attached copy of provisions.

Renter signature _____ Date _____

IFG Representative signature _____ Date _____

PLEASE SIGN AND RETURN TO IFG BY MAIL, A SIGNED COPY WILL BE RETURNED TO YOU.
Mail to: IFG Weddings P.O. Box 8834, Michigan City, IN 46360

v. 9/04/08

RULES AND CONDITIONS

Subject to the following conditions with which the renter agrees to comply:

1. RESERVATIONS TERMS: A payment of \$250 will reserve date and time for the wedding. The balance is due SIXTY DAYS prior to the wedding date. The deposit can be refunded prior to SIX MONTHS before the reserved date. Inclement weather shall NOT be a basis for refund.
2. MINIMUM AGE: You must be 18 years of age to rent any Garden facility
3. DATES AND HOURS OF USE: Weddings are scheduled from the fourth weekend in May through the middle of October. **The Symphony Garden is rented for the following time blocks: from 11:30 am to 2:30 pm and 3:30 pm to 6:30 pm. Your bridal party and guests must leave the bridal tent and Symphony Garden area by the end of your designated time slot. Romanian Garden from 2:00 pm to 4:30 pm.**
4. LEGAL: You will comply with all laws of the United States and the State of Indiana and with all ordinances of the town of Pottawattomie Park, and all International Friendship Gardens rules and regulations, and you will not permit anything to be done on said premises in violation thereof.
5. ALCOHOL: Alcoholic beverages and controlled substances are not permitted on International Friendship Gardens property. This includes the parking lot. Please advise wedding party and guests of this rule.
6. GLASS CONTAINERS of any kind are not permitted outside of the wedding stage except as exempted in the contract.
7. NO FIRES: Ground fires are strictly prohibited.
8. FLOWER PETALS, LITTER: Leave the premises clean, placing all paper and other debris in receptacles furnished by the Gardens. DO NOT strew anything on the ground except a few LIVE flower petals from your flower girl ONLY. Clean up of other items is too difficult. Bubbles, butterfly and dove releases are acceptable.
9. ELECTRIC USE: Electric is included at no additional fee in the Symphony Garden. There are eight household outlets available at the back of the stage.
10. PARKING & ENTRANCE: You and your guests are admitted to the Gardens on the night of rehearsal and day of your wedding at no additional fee.
11. CANCELLATION: Should you decide to cancel your reservation, the amount received is refundable upon written request to the Gardens a MINIMUM OF SIX MONTHS PRIOR TO YOUR RENTAL DATE. No rain checks or refunds will be given due to inclement weather or late cancellations
12. DECORATING: Decorating is permitted. However, no staples or nails are allowed.
13. CAPACITY: The Symphony Garden can service weddings up to 180 guests, Romanian up to 100 guests. See the IFG wedding manager for more information.
14. SPECIAL REQUESTS: Any special requests must be submitted to the Gardens for approval no later than THIRTY (30) days prior to your rental date. Special requests may include anything not specifically covered in this rental agreement.
15. PERSONAL PROPERTY AND VALUABLES: The Gardens CANNOT be responsible for the personal property and valuables of wedding party members and guests which includes the bridal tent. Please secure your property as you would in any public place.

I HAVE READ AND UNDERSTAND THE RULES AND REGULATIONS.

Signature _____

Date _____

9/04/08

Provisions for Events Serving Alcoholic Beverages
At International Friendship Gardens

Alcohol is not permitted except at IFG sponsored events and/or contracted arrangements. Failure to comply may result in rental party being asked to leave the premises without refund of paid fees. Parties wishing to make contracted arrangements to serve alcoholic beverages may contact IFG Staff to request consideration. Final decision regarding permission to serve alcoholic beverages at any event is at the discretion of the Board of Directors or its designee. Security & insurance regulations, below, must be followed.

SECURITY: A uniformed police officer with jurisdiction in LaPorte County must be on duty the ENTIRE TIME at any event where alcohol will be served. The Law Enforcement Officer must remain on duty until everyone in the rental party has exited. Arrangements, payment and scheduling are the responsibility of the Lessee.

INSURANCE: Lessee hereby acknowledges notice that Lessor is not insured for "Host Liquor Liability" coverage. If the Lessee furnishes alcoholic beverages at any event, and persons who attend are charged an entry fee, or required to purchase tickets in advance, or Lessee has a cash bar, then Lessee shall submit to Lessor at least thirty (30 days prior to the event, a certificate of commercial liquor liability insurance showing liability limits of not less than ONE MILLION DOLLARS (\$1,000,000.00). If Lessee is using an alcoholic beverage caterer, the caterer's insurance will satisfy this requirement, PROVIDED it has at least liability limits stated above. Lessee MUST comply with the above in regards to alcoholic beverages. In any event Lessee hereby agrees to indemnify and hold Lessor harmless from and against any and all claims, including any claimed litigation expenses, court costs, or attorney fees, arising out of Lessee's said use of these premises and to indemnify and hold said Lessor harmless from and against any judgment based on any such claims.

LESSEE: I agree to the above terms and conditions, I recognize and am fully aware that if I determine not to purchase separate liquor liability insurance for this event, I may be held personally liable for damages or injuries that may result if alcoholic beverages are furnished at this event.

Name: _____ Date of Birth _____
Address: _____ Phone _____
Signed: _____ Date: _____
Driver's license number: _____ State _____
Renter's Place of Employment & Phone Number: _____

(proof of insurance must be provided 30 day's prior to the event)

Security Arrangements for Rental Serving Alcoholic Beverages

Event: _____ Date: _____
Renter: _____ Phone: _____

Lessee will be responsible for providing us with the following information upon signing the agreement (if applicable).

Law Enforcement Officer's Name: _____ Badge No.: _____
Law Enforcement Agency: _____ Phone: _____